

~~CONFIDENTIAL~~

OTE 85-8602

85-2717

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Personnel

FROM:

Director of Training and Education

SUBJECT: Nonstandard Work Week

REFERENCE:

25X1

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1. Paragraph 4 contains a recommendation for the concurrence of the Director of Personnel and the approval of the Deputy Director for Administration.

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3. This schedule, developed jointly with the offices involved, provides scheduling predictability for the officers, regularly scheduled time off and, on weekends, an opportunity for the senior sergeants to assume more responsibility.

4. Attached is a copy of the 8-week schedule which has not previously been submitted for approval. It is requested that the Director of Personnel concur in and the Deputy Director for Administration approve the use of this schedule

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Attachment

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SUBJECT: Nonstandard Work Week

APPROVED:

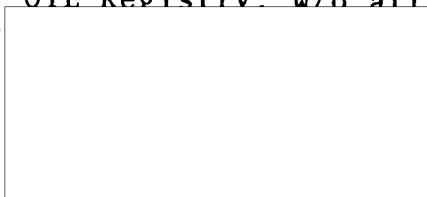
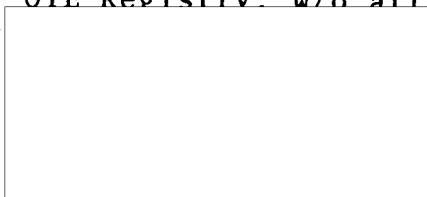
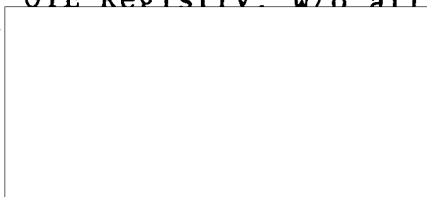
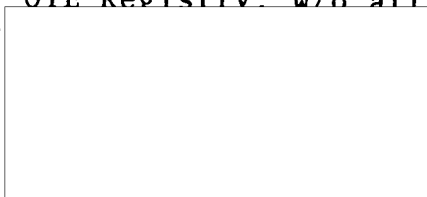
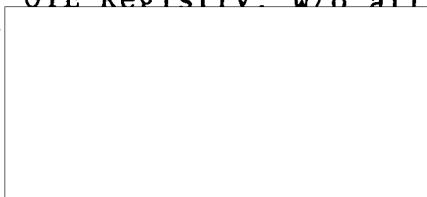
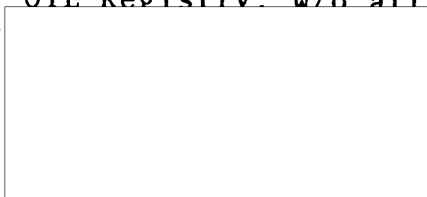


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Deputy Director for Policy, Analysis & Evaluation

Date

Distribution:

- Orig & 1 - Addressee  
(Return to D/OTE)
- 2 - DDA, w/att
- 1 - D/Pers, w/att
- 2 - D/OTE, w/att
- 1 - C/PB/OTE, w/att
- 2 - OTE Registry, w/o att
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DA/OTE/C/PB  (11Jul85)

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